



EXECUTIVE PRESENCE FOR WOMEN

A People Results' Workshop

OVERVIEW

Highly-effective leaders have a different set of skills to their technical and professional ones. They have “executive presence,” that is, they are consistently successful communicators who positively influence the ways in which they are perceived.

The ***Executive Presence for Women*** Half-Day Workshop is stimulating, interactive and practical. It equips women managers and professionals with the leadership communication skills that enable them to be poised and confident at senior levels in their organisations as well as in external forums.

Create and manage your executive presence and gain further respect and credibility by implementing the skills and strategies covered in our exclusive ***Executive Presence for Women*** workshop.

WHO SHOULD ATTEND

Emerging leaders, managers and professionals across all areas of business, government, non-profit and professional services organisations.

KEY BENEFITS

- Increased awareness of how others perceive you and how to manage these perceptions effectively and well.
- How to introduce yourself and others using correct business etiquette.
- How to create positive impressions in terms of business attire, voice and conversational techniques.
- How to extend your reach and influence to senior leaders within your organisation, external organisations and other business and professional forums.
- How to enhance your professional credibility and build your social capital within the business community.
- How to create a strong and positive executive presence in your interactions with colleagues, clients and senior executives.



The Challenges

‘How am I being perceived by those who matter inside and outside my organisation?’

‘Do I project myself as a leader of people and projects?’

‘Am I doing and saying the right things?’

These questions - and others like them – are likely to be “top of mind” for emerging women leaders.

Have these questions answered and bring your own questions to the next ***Executive Presence for Women*** workshop.

***Find your best.
Achieve your best.***

People Results

Talent Acquisition & Development
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Achieve your best.

WORKSHOP DESCRIPTION

Executive Presence for Women is a small group interactive learning experience that has been tailored to inform and motivate emerging women leaders on how to build their executive presence and gain greater visibility, credibility and self-confidence.

Session 1: Managing Perceptions

- Managing Others' Perceptions
- Key Messages you Wish to Project and How
- Making Introductions Smooth and Easy
- How to Present Yourself Professionally
- How to be Recognised for your Contributions

Session 2: Developing Your Executive Presence

- Shaping your Executive Presence
- Strategies for Becoming more Visible
- How You Can Gain Others' Respect
- Anticipating and Overcoming Barriers
- 12 Ways to Stand Out as a Leader
- Developing a Personal Action Plan

WORKSHOP INCLUSIONS

- Arrival tea/coffee and morning tea.
- Workshop materials
- Participant's Resource Guide

PARTICIPANTS' FEEDBACK:

"Very insightful; there are a lot of things I can now apply in my role."

General Manager – Major Australian bank

"Listening to others' experiences made me realise I'm not the only one. Excellent facilitator, great questions and guided discussions."

Group Finance Manager, Major Financial institution

"Now I know what I need to stop doing and what to start. I can change."

Events and Promotions Manager – Membership organisation

"The time flew by, really enjoyable and a great learning experience."

Executive Director, Qld State Government

"A very useful, well structured and well presented program. I took a lot away from it."

Senior Manager, Global Accounting Firm

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A confident executive presence is a career accelerator for women.

Executive Presence for Women

Half-Day Workshop

To Register Your Interest :

People Results offers this Program on an In-House basis or as a public workshop at locations around Australia.

Please contact our Managing Director, Lynne Lloyd, to discuss your requirements.

Telephone 07 3910 1003

Mobile: 0421 998749

or

Email at

enquiries@peoplereults.com.au

Alternatively you may contact us via the People Results' website at:

<http://www.peoplereults.com.au/contact/>

We look forward to your telephone call or to receiving your email.